

Project Brief / Proposal Document

SCHEME INFORMATION	
PROJECT TITLE	Pomona Place (Apple Alley) S106 Scheme
LOCATION	Pomona Place, Hereford
TYPE OF PROJECT	S106 Funded Infrastructure Improvements
DESIGN STAGE	Detailed Design
FUNDING SOURCE	Target Cost (S106 Contribution)
HEREFORDSHIRE COUNCIL PROJECT MANAGER	[REDACTED]
BBLP PROJECT MANAGER	[REDACTED]
WSP PROJECT MANAGER & PROJECT CODE	N/A
WBS CODE	TBC (Scoping under 5DMCKA011)

BRIEF / BACKGROUND (TO BE COMPLETED BY THE CLIENT GROUP AND/OR CONSULTANT PROJECT MANAGER FOLLOWING DISCUSSION WITH THE CLIENT)	
Background:	
<p>S106 monies arising from a planning permission in connection with the development at Pomona Place, Hereford HR4 0LW (Ref DCC061134/F) have been collected worth £55,415.58. The monies, in accordance with the Section 106 agreement can be used for the following:</p> <p><i>“Highway works including traffic calming and improved signage in Grimer Road/Whitecross Road, safer routes to school programme, improved bus shelter/stops in the locality of the site, improvements to lighting to highway routes leading to the site, improved pedestrian and cyclist connectivity with the site, improvement and lighting to public footpaths in the vicinity of the site.”</i></p> <p>A site walkover was undertaken and through observation and discussion, the initial focus of any improvements appear to be best warranted in conjunction with the project known as Cider Apple Alley (laneway between Pomona Place and Ryelands Street). This is an Public Art led scheme and is also funded through S.106 monies from the same development.</p>	
PROPOSAL (TO BE COMPLETED BY THE CONSULTANT TEAM PROJECT MANAGER)	
Objective:	
<ul style="list-style-type: none"> • Secure an improvement to the local network using S.106 funds • Enhance local highway safety • Contribute to the wider Safer Routes to School Programme and • Improve sustainable transport infrastructure in the locality 	

Method:

In accordance with the programme and deliverables, take forward design for the suggested improvements and produce construction costs. If the scheme costs exceed the available budget, the scheme will be reviewed

The concept scheme for evaluation and costing is as follows:

- Widen the existing pathway
- Remove high fence feature to replace with lower fence line
- Improve drainage and resurface alley
- Enhance lighting provision and associated street furniture
- Dropped kerb provision and connections at either end of lane

Upon completion of the design stage, the scheme will move forward to construction with the agreement of HC officers as to the appropriateness of the works. As the total available sum is less than £50,000, Director approval is sought to proceed with the design and subsequent construction.

Deliverables:

- Activity schedule
- Design drawings for proposed works
- Target Construction Cost for proposed works

Risks:

The identified risks of the project are listed below and on the attached risk register:

- Build costs exceed available funds
- Scheme is undeliverable due to external/third party factor eg land ownership, statutory utilities, tree protection/planning issues
- No agreement is reached on the preferred improvements
- Replacement of street lighting gives rise to potential complications (wayleave agreement, condition of existing bracket).

Required documents/information prior to commencement:

- Service Order
- Sketch scheme (as per the proposal/consultation board)

Programme information:

The scheme is put forward to progress to the design phase having identified a scope of potential works. This will include the construction cost (inc prog for design stage)


On completion detailed design, construction to follow with subsequent programme on agreement of measures.

Assumptions:

- HC approval to proceed in timely fashion to meet programme
- No geotechnical or intrusive investigations to be undertaken at this time
- No street lighting design to be undertaken

Exclusions:

- No public consultation to be undertaken (noting previous public exercise)

RELEVANT DOCUMENTS	
<ul style="list-style-type: none"> • Activity Schedule • Programme of Works • Risk Register • Drawing 	
STAKEHOLDERS	
<p>The identification of stakeholders is part of the project, and will include:</p> <ul style="list-style-type: none"> • Hereford City Council • Herefordshire Council Ward Member • Locality Stewards • HC Safety Improvement Team • HC Landscape and Tree officers • HC project team • PROW Team 	
HEALTH & SAFETY	
Notification Statement: CDM Notification dependant on construction approval.	
SUBMISSION AND APPROVAL (TO BE COMPLETED BY HC/BBLP)	
Submitted by :  on behalf of BBLP	Signed: Date: 29/08/17
Approved by : on behalf of	Signed: Date:

SECRET